

RULES OF THE WOKING SENIORS CLUB

Founded 8th March 1962

1. **NAME.** The Club shall be known as The Woking Seniors Club.
2. **OBJECTS.** The Club which shall be non political and non sectarian is instituted to promote the social fellowship of retired men resident in Woking and District. Members of the Club shall normally meet once per month, each meeting being preceded by lunch and refreshments after which a talk/entertainment shall be given to members on a subject of general interest.
3. **OFFICERS.** The Club shall elect at the Annual General Meeting a Chairman, Vice Chairman, Secretary, Treasurer and Programme Secretary. These officers may be re-elected but the Chairman and Vice Chairman may not serve for more than three years in their respective capacities. In addition the committee will allocate responsibilities for Membership, Events and Equipment secretaries or may combine those roles with other responsibilities.
4. **COMMITTEE.** The affairs of the Club shall be conducted by a Committee of no more than ten active members comprising the Officers and further members (who may include the immediate Past Chairman) to be elected at the Annual General Meeting The elected members may be re-elected, but may not serve for more than six consecutive years as elected members. All members of the committee not already officers will be assigned specific responsibilities which must include at least one shadow for each of the officer and secretarial roles.

The Committee shall meet on days to be agreed and five members shall form a quorum. The Committee may appoint Sub-Committees, at their discretion, grant Honorary Memberships, and within the limit of ten active members in total may also co-opt members to the Committee with assigned responsibilities.
5. **AGM.** The Annual General Meeting will be held annually at a monthly lunch meeting to be notified on Members' cards, and the Agenda, the Accounts and Committee members will be made available in advance.
6. **MEMBERSHIP.** The total membership shall be limited to 100 active members altogether, with additional Honorary members, and subject to annual review. Election to the Club shall be by the approval of the Committee.
7. **SUBSCRIPTIONS.** There shall be an annual subscription, which shall be determined at the Annual General Meeting and payable on the 1st August. A member failing to pay his subscription within three months shall be deemed to have relinquished his membership.
8. **ATTENDANCE.** Any member failing to attend Club meetings for a period of six consecutive months may be deemed to have relinquished his membership. The member shall be reminded of this rule when his absences have totalled five months and the committee may extend their membership in extenuating circumstances.
9. **GUESTS.** A member may bring a guest to each meeting but any guest may not be invited to more than three meetings in any one year.
10. **NOTIFICATION.** The dates and place of each meeting are given on Members' cards and notification of absences or guests must be made to the Membership Secretary, [or failing this the Treasurer] by email or telephone no later than 11.30 a.m. on the Friday prior to the meeting. If notification is not received, the Club will recover the cost of the lunch from members.
11. **ALTERATIONS.** Any proposed alteration to the Rules shall, in the first instance be considered by the Committee. If approved by the Committee, the proposed amendment shall be submitted for confirmation at the next appropriate meeting of the Club.

Amended at AGM, 16th June 2015